

Shared Services Contact Information

I look forward to hearing from you to discuss how your school can benefit from our Shared Services Program.



Jamie Dingus
Shared Services Director
dingusj@brightonk12.com
734-751-3666

We are one of the largest Shared Services provider in the State of Michigan. We have developed a “best practices” model to fit your individual needs.



125 S. Church Street
Brighton, MI 48116

Visit: www.bask12.mi.us



Shared Services



***Where private
and public
schools work
together to build
a brighter future!***



What is Shared Services?

Shared Services is a State of Michigan program that allows public schools to provide services to the private schools in the non-core and elective areas for grades 1-12. The non-core areas include: art, computers, foreign language, music, physical education, other additional electives, such as advanced placement courses, and online learning opportunities through Michigan Virtual High School. Shared Services has been around for decades, and recent legislative changes have expanded geographical boundaries.



Who Benefits?

Shared Services benefit both the public school and the private school, as well as the parents and the teachers. When Brighton Area Schools pays the teachers' salary for qualifying classes, the private school can realize significant financial savings. In return, Brighton collects a portion of the students' State Aid. In addition, Shared Services allows private school parents to see a benefit from their property tax dollars. Finally, the teacher benefits by earning time toward state retirement. It is truly a win-win opportunity for all parties.

Brighton may also be able to:

- ◆ Hire the private school's highly qualified teachers
- ◆ Customize benefit package to match existing offerings
- ◆ Offer more course options for students

We asked schools in our program for their thoughts...

"We were able to offer more to our families thanks to the Shared Time option presented by Brighton."

"The costs of the non-core and AP Michigan Virtual Courses were covered; this enabled us to expand our music program."

"With this partnership, our distinctive Christian/religious perspective that parents and students expect, did not change."

"It was a seamless process in which we had a voice and could not be happier with."

"This is one way in which our families can experience a return on the taxes they pay each year to fund the local schools."



**Brighton Area Schools
Job Description**

Position: Classroom Teacher

Reports to: Building Principal/Shared Services Director

Function: To provide a continuous and on-going education which insures the best possible mental, physical, emotional and social development of all students. The end purpose of such instruction shall be that each learner will become a responsible citizen in his community with the ability to make a positive contribution to our democratic society.

Qualifications:

1. Educational: Minimum of a Bachelor's Degree and a valid Michigan Provisional, Permanent or Life Teaching certificate or approval by the State of Michigan that is valid for the subject and/or grade levels taught.

2. Personal:
 1. Ability to work cooperatively with administration, teaching staff, students and parents in the ongoing task of providing the best possible education for all students.
 2. Willingness to accept constructive criticism.
 3. Ability to function under stress.
 4. Evidenced planning ability.
 5. Meet health requirements as established by State Law.
 6. Willingness to adapt to changing situations.

Major Responsibilities:

1. Planning and Preparation
2. Instruction
3. Student Control and Discipline
4. Recording and Reporting
5. Co-curricular Participation
6. Professional Development

Illustration of Key Duties:

1. **Planning and preparation:** to plan in advance for daily lesson presentations, lesson plans shall be kept up-to-date and will be available for use by substitute teachers in teacher's absence. Daily lesson plans shall meet specific requirements as established by mutual agreement between the bargaining unit and the Board of Education. Preparation periods, when scheduled, shall be used for professional activities.

2. **Instruction:** to utilize classroom instruction techniques designed to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals. To develop a classroom atmosphere which shall not, without just cause, restrain the student from independent action in his pursuit of learning and shall not deny, without just cause, student access to varying points of view. To provide a classroom learning situation which abides by the Code of Ethics of the Education Profession, the adopted policies of the Board of Education and the individual philosophy of the building where assigned.

3. **Student Control and Discipline:** to cooperate with the building level of general rules of order with the individual classroom. To be responsible for the order, attention and deportment of pupils. In case of extreme difficulty, to report to the principal, or his designee, giving a detailed statement of the facts of the case.

4. **Recording and Reporting:** to keep daily written records and entering attendance in MISTAR, and building requirements as they pertain to matter of record keeping. To meet with parents in regularly scheduled conferences and/or whenever necessary to report individual pupil progress.
5. **Co-Curricular Participation:** to recognize that responsibilities to students and the profession often requires performance of duties involving expenditure of time beyond that of the normal working day. To participate on a voluntary basis in planning for and supervising co-curricular student activities and functions sanctioned by the school.
6. **Professional Development:** to show evidence of continuous growth through study, formal or otherwise, through participation in professional organizations and activities, or in local projects designed to enhance the effectiveness of the Brighton Area School System and through such other means whereby intellectual and professional alertness may be demonstrated. To participate in building level or system-wide inservice education meetings as required.

Evaluation:

Performance for this position will be evaluated on an annual basis by the Shared Services Director.

Approved by: _____

Date:

Reviewed and agreed to by: _____

Date: