

**OUR SAVIOR LUTHERAN CHURCH & SCHOOL  
MINISTRY DESCRIPTION**

**Title:** Summer Day Camp Program Staff  
**Supervisor:** Early Childhood & Extended Care Programs Director

**Purpose:** To serve the church and school by providing a safe, welcoming, activity filled extended care program in accordance with licensing guidelines & school policies.

**Minimum Qualifications:**

- Strong personal relationship with Jesus Christ;
- Commitment to the mission and ministry of the church and school;
- Impeccable attention to details;
- Ability to think ahead and plan for unexpected changes to daily schedule;
- Must be organized, flexible and self-motivated;
- Ability to exercise independent judgment and initiative;
- Part of the Church/School Community.

**Position Responsibilities:**

- Supervise children(s) activities, including snack, recess, and other tasks as needed;
- Willing to have fun and share God's love with kids of all ages;
- Implement and participate in daily scheduled activities;
- Effectively behavior management techniques as trained;
- Handle discipline decisions with the Camp Director and/or Assistant Camp Director;
- Communicate with Parents regarding care of children when needed;
- Other duties as assigned.

**Objectives for this Position:**

- Welcoming environment to children, parents and staff;
- Grow a successful nurturing environment;

**Position Classification:**

This is a part time ministry. It is classified as a non-exempt for the purpose of overtime compensation. This is a non-called, employment at-will relationship. There is no contract for services or for any specified time period.